

**ONLY \$995**  
per day with our  
Early Bird offer

# The New Zealand **Healthcare** Facilities Series

Two 1-Day Forums for the Health Sector



Conference 1:

## **The Future of Healthcare Facilities in New Zealand**

Understanding the future needs of users to extend the lifecycle of healthcare facilities

28th October 2009, Crowne Plaza, Auckland

Expert insight into design and development of healthcare facilities

**Ministry of Health: Why we need service planning to lead capital planning**

Counties-Manukau DHB » Ormiston Hospital » Capital & Coast DHB » Klein

HealthMap » Chow Hill Architects

Key topics include: new design features and emerging trends to consider, effectively utilising technology in a healthcare facility, future proofing.

Conference 2:

## **Health Facility Development Project Management**

Essential project management skills to efficiently deliver quality healthcare facility projects

29th October 2009, Crowne Plaza, Auckland

Lakes DHB » Canterbury DHB » NCounter Group » RCP NZ

Mindpool » Value Solutions

Seasoned veterans sharing their experiences with managing aspects of healthcare facility development project management

**PLUS TWO SEPARATELY BOOKABLE WORKSHOPS: October 30th 2009**

Workshop A: Mastering the tendering process to achieve best value

Workshop B: Utilising contracts that encourage best performance

*NZ's leading business conference experience*

**Conferenz**  
Connect. Know. Succeed

# The Future of Healthcare Facilities in New Zealand

Understanding the future needs of users to extend the lifecycle of healthcare facilities

28th October 2009, Crowne Plaza, Auckland

8.30 Registration and coffee

9.00 **Opening remarks from the Chair**

9.10 **Keynote address: Why we need service planning to lead capital planning**

The health sector has made considerable progress over recent years in strengthening capital planning and investment business cases. However, this work has moved ahead of robust thinking about what use will be made of those facilities over their lifetime. We must ensure that we factor these into our planning for hospital and community facilities. This address will cover:

- The key pressures for change in service delivery
- Trends in models of care and service delivery
- How we can better link service and capital planning

**Chris Mules**, *Director, Health Services Planning & Long Term System Framework, Ministry of Health*

10.00 **Addressing the current demands on New Zealand healthcare facilities to highlight what is needed to be provided for in the future**

- Are current healthcare facilities in New Zealand prepared to cater for the future health needs?
- The need for increased collaboration and sharing of information on development projects
- How will public use of private hospitals affect facility planning?
- How can healthcare facilities make better use of budgets?

**Greg Simpson**, *General Manager Facilities, Counties-Manukau DHB*

10.50 Morning tea

11.10 **New design features and emerging trends that should be implemented in future healthcare facility projects**

This session looks at the emerging trends for healthcare facilities, drawing from overseas examples to consider those that warrant implementation in New Zealand healthcare facilities based on tangible benefits offered.

- New considerations in the design of facilities including model of care trends that effect design and hospital planning
- What new technologies and design elements are now being utilised and what advantages do these offer?
- The relevance of overseas projects and experiences to the New Zealand environment.

**Rachael Rush**, *Director of Health, Klein*

12.00 **Case study: Designing and developing a patient centred healthcare facility**

- The process of turning a dream into reality
- How goals for the hospital were translated into design concepts

- What new technologies and features have been utilised
- What effect has the new facility had on patients?

**Clare McArthur**, *CEO, Ormiston Hospital*

12.50 Lunch

1.40 **Case study: How sustainable features can benefit healthcare facilities**

- Energy saving features to reduce the power bill of the facility
- Considering the lifecycle of materials and their long term cost
- Incorporating these elements into a business case to justify sustainable development

2.30 **Optimising your facilities with technology – within and beyond the walls**

- How has technology altered facility design?
- How can technology best be leveraged and factored into facility design?
- What are some of the practical considerations in implementing systems to best support outcomes – both within the facility and beyond the walls?

**Andrew Terris**, *Consulting Director, HealthMap*

3.20 Afternoon tea

3.40 **Case study: Key methods for best practice project financial management**

Efficient usage of budgets is assisted by having a prior knowledge of the primary causes for blowouts and areas where savings can be found allows for optimal management of the process. This session offers insight into how budgets can best be used, specifically covering:

- Identifying the financial pitfalls early on to avoid expenditure blow out
- Undertaking life cycle cost analysis on the project
- How can budget blowouts caused by complications and delays be minimised?

**Anthony de Rose**, *Associate Operations Director, Capital & Coast DHB*

4.30 **Effectively future proofing health facilities**

- Future users and technologies and their impact on facility design
- Design that considers the cost of the facility over its life cycle
- Reviewing design tools and techniques for optimising lifecycle facility effectiveness
- Impact of alternative procurement strategies on facility lifecycle

**Darryl Carey**, *Director, Chow Hill Architects*

5.20 End of conference one and networking drinks

## Workshop A: 9am – 12.30pm.

### Mastering the tendering process to achieve best value

In this workshop participants will work through each step of the tendering process that will be faced in the health sector as best approaches and pitfalls are highlighted. Workshop attendees will come away with strategies and methods that will enable them to come out of the tendering process with the most appropriate bid in a timely and cost effective manner.

- Ensuring your tender properly reflects the requirements of the health facility
- Best practice tender structures
- Methodologies for evaluating tenders
- Establishing the review panel that incorporates management and clinicians
- Undertaking final negotiations and assigning risk and accountabilities

**Ross Darrah**, *Managing Director, Management Toolbox Ltd*

## Workshop B: 1.30pm – 5pm.

### Utilising contracts that encourage optimal performance

Instead of focusing on the consequences of failure, contracts that define levels of expected performance and reward the achievement of goals are an effective tool for ensuring that everyone involved with the project is heading in the same direction. Application of this methodology to health facility project contracts will maximise the successful delivery of projects and can be used as a valuable tool for building ongoing relationships with contractors.

- Utilising performance based contracts that focus on incentives for positive achievements
- Establishing accountabilities of contractors and sub-contractors
- Building KPIs and Service Level Agreements into contracts to define expectations and establish a standard to measure by
- Gauging performance and using outcomes to track project progress and performance

**Paul Rogers**, *Managing Director, Spire Consulting*

# Health Facility Development Project Management

Essential project management skills to efficiently deliver quality healthcare facility projects

29th October 2009, Crowne Plaza, Auckland

8.30 Registration and coffee

9.00 **Opening remarks from the Chair**

9.10 **Case study: Effective engagement with healthcare facility users and community**

Drawn from a number of projects in health, Alan's presentation will outline approaches, strategies and techniques employed for engagement, consultation and building commitment and energy within projects.

- Stages of engagement
- Cultural factors to consider
- The use of visual tools
- Turning around a troubled project
- Management of expectations and the early introduction of a prioritisation tool

**Alan Mackintosh, PMP, Project Manager, Mindpool Ltd**

10.00 **Utilising value management to meet the challenge of a tight project budget**

- Confirming the key requirements of the project and using these as a focus
- Using VM as a proactive rather than reactive tool for optimal outcomes
- Gaining community and stakeholder input and support
- Identifying best value options that deliver on functional needs and budget constraints
- Determining optimal ways of delivering the defined project objectives

**Peter Waterhouse, Director, Value Solutions**

10.50 Morning tea

11.10 **Determining the contracting methodology that will deliver the best results for your project**

- An overview of the methodologies and what scenarios are each best suited to
- Key criteria to be included in analysis, key success factors and risks
- Advantages and downsides of each method
- Strategies for overcoming the challenges that can arise

**Waren Warfield, Managing Director, RCP NZ**

12.00 **Panel discussion: Succeeding in driving the project business case up the chain of decision making**

This panel represents an opportunity to hear first hand what is expected in the business case for a project so as to ensure that it can be done right the first time.

- The business, quality and operational considerations that must be addressed
- What makes a convincing case?
- Quickly clarifying issues and shortcomings of a case for fast resubmission

**Devon Diggle, Principal Technical Specialist Assets & Capital, Ministry of Health** (subject to availability)

**Other panellists to be announced**

12.40 Lunch

1.30 **Case study: Decanting and migrating operations successfully during a redevelopment**

This session outlines some lessons learned and how to conduct the planning process and engage key stakeholders with the planning to enable smooth migration of staff, patients, operations and equipment.

- Planning the process for a smooth migration
- Engaging staff and stakeholders in planning
- Impact of migration on staff and how to best overcome negative feelings
- What opportunities can migration offer?

**Nola Ardern, Staging and Migration Manager, Lakes DHB**

2.20 **Case study: Successfully closing the project and shifting operations into the new facility**

Providing examples from two recent projects where one was vacated and the other not during construction, Brendon Groufsky from the Canterbury District Health Board, will detail the process he used for closing the project and transitioning to operational use of the facility.

- Tools for ensuring all project objectives have been completed
- Undertaking a thorough project review to pin point trouble areas and determine how improvements can be made in future projects
- Communicating project completion to stakeholders and organisational units
- Seamlessly transitioning into operational use of the facility

**Brendon Groufsky, Project Manager, Canterbury DHB**

3.10 Afternoon tea

3.30 **Understanding the legislative requirements for your project**

This session is a comprehensive update that will get you up to speed with all the pertinent legislation to health sector facility development projects.

- Latest amendments to the Building Act and their implication to healthcare projects
- Aspects of the Construction Contracts Act to be aware of
- Interacting with local authorities effectively to speed up the consenting process
- Legal risks to DHBs in contracting and procurement

**Janine Stewart, Senior Associate, Minter Ellison Rudd Watts**

4.20 **Establishing effective governance of health facility project management**

From this session you will gain an understanding of how to devise a governance structure that accounts for the idiosyncrasies of the NZ health sector environment with examples provided to demonstrate proven effectiveness.

- Structures that are conducive to part time management so primary roles can be fulfilled
- Should you form a steering group? And if so who should be in it and how should it be formed?
- Establishing reporting lines and accountability to ensure that the day-to-day decisions are handled and the higher level decisions are passed on

**Allan Johns, Project Manager, NCounter Group Ltd**

5.10 End of conference day and networking drinks

## EXHIBIT AT OR SPONSOR THIS EVENT!

We have some limited opportunities for trade display or sponsorship of these events. If you target this sector, and wish to showcase your products and services, call Dominic Duncan on 09 912 7633, or e-mail [dominic@conferenz.co.nz](mailto:dominic@conferenz.co.nz), or Hailey Crow on 09 912 3615, or e-mail [hailey@conferenz.co.nz](mailto:hailey@conferenz.co.nz)

Conferenz is a Leading  
Light sponsor of:

www.kidscan.org.nz



Conferenz is a member of the Sustainable Business Network and we constantly seek ways in which to improve business practice and minimise the effects on the environment



Printed on paper produced by a Third Party Certified Mill that follows stringent environmental standards and sources wood products from Certified Well Managed Forests that promote sustainable afforestation.

Conference: CC044 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

**1<sup>st</sup> Delegate**  Conference 1  Workshop 1  
 Conference 2  Workshop 2  **OPT-IN**  
 Please subscribe me to your monthly email informing me of the latest conferences, and providing me with free conference papers

Mr/Ms/Mrs/Miss/Dr   
 First Name   
 Last Name   
 Position   
 Email

**2<sup>nd</sup> Delegate**  Conference 1  Workshop 1  
 Conference 2  Workshop 2  **OPT-IN**  
 Please subscribe me to your monthly email informing me of the latest conferences, and providing me with free conference papers

Mr/Ms/Mrs/Miss/Dr   
 First Name   
 Last Name   
 Position   
 Email

Company Name   
 Postal Address   
 City   
 Telephone  Fax   
 Approving Manager   
 Approving Manager Job Title   
 Approving Manager Email   
 Name of Booking Contact   
 No. of employees at your branch  1-10  11-30  31-50  51-100  100+

**HOW TO REGISTER**

**Step 1:**  
 Fax your registration form to us immediately  
**FACSIMILE:** (09) 912 3617

OR

Phone us and we will take your registration over the telephone  
**TELEPHONE:** (09) 912 3616

OR

**REGISTER ONLINE:** OR **EMAIL:**  
 www.conferenz.co.nz register@conferenz.co.nz

OR

**POST:**  
 Send your registration form to:  
 Conferenz Ltd  
 Freepost 83430  
 PO Box 31 506  
 Auckland 0741

**Step 2:**  
 A tax invoice will be issued upon receipt of registration. Please follow up your registration with payment. Payment must be received before the event to secure your place.

Individual registrations are unable to be shared.

**HOW TO PAY**

Our preference is for you to either direct credit or mail a crossed cheque.

Either:

**DIRECT CREDIT**  
 Direct credit to our bank account (please supply details of remittance)  
 BANK: The National Bank, North Shore Corporate  
 ACCOUNT NAME: Conferenz Ltd  
 ACCOUNT NUMBER: 060273-0228588-25

**PAY BY CHEQUE**  
 Post a crossed cheque payable to Conferenz Ltd

Pay by credit card  
 We accept most major credit cards. Please contact our office directly on (09) 912 3616 if you wish to use this method of payment, or register online for this event at www.conferenz.co.nz

GST.No. 66-938-654

©2009 Copyright Conferenz Ltd

28th & 29th October 2009 (conference), 30th October (workshops)  
 Crowne Plaza, Auckland

**COURSE PROCEEDINGS**

Delegates will receive electronic course documentation.

For those unable to attend this course proceedings are available for purchase.

I wish to purchase the electronic course proceedings for \$495 + GST

PRICES & SAVINGS	EARLY-BIRD SAVER	FULL PRICE
	Register and pay <b>before</b> 5pm 16 September 2009	Register and pay <b>after</b> 5pm 16 September 2009
	<b>SAVE</b>	
1 Conference Only	\$995 plus GST <b>▶\$300</b>	\$1295 plus GST
Both Conference Days	\$1990 plus GST <b>▶\$300</b>	\$2290 plus GST
1 Half Day Workshop	\$695 plus GST <b>▶\$55</b>	\$750 plus GST
Both Half Day Workshops	\$1195 plus GST <b>▶\$100</b>	\$1295 plus GST
1 Conference/1 Half Day Workshop	\$1590 plus GST <b>▶\$300</b>	\$1890 plus GST
1 Conference/Both Half Day Workshops	\$1995 plus GST <b>▶\$300</b>	\$2295 plus GST
Both Conference Days/1 Half Day Wk/S	\$2495 plus GST <b>▶\$200</b>	\$2695 plus GST
Both Conference Days/Both Workshops	\$2895 plus GST <b>▶\$300</b>	\$3095 plus GST

**PRIVACY ACT - Please Note:** Names recorded above may, from time to time, be provided to other organisations for the purpose of disseminating their product information by mail.

I would like to change the details on my address label  
 I no longer wish to receive information on future Conferenz events  
 I do not want to receive information from other organisations

**What happens if I have to cancel?**  
 Should you be unable to attend, a substitute delegate is welcome. Alternatively, a full refund less \$300- GST service charge per registrant will be made for cancellations received in writing (email, letter or fax) up to ten working days prior to the event. Regrettably, no refund can be made less than ten working days prior to an event. However, you will be sent the presentation notes from the conference upon request. Delegates are responsible for their own travel/accommodation bookings and no compensation will be made should the conference be rescheduled or cancelled.  
 Please Note: Conferenz Ltd reserves the right to make any amendments that we may deem to be in the best interest of the conference.

